



THE MILFORD ACADEMY
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16th December 2020

Dear Parents/Carers

Re: CONTACT TRACING OVER THE CHRISTMAS HOLIDAYS

Can we take this opportunity to remind you all that school closes on Friday 18th December at 1.00pm. For the majority of our keyworker children we will be open on Friday afternoon as usual until 3.15pm.

This has been an incredibly busy and challenging Autumn Term for everyone and because of this all staff will have a two week break from school and return on the 4th January 2021. The children will return on Tuesday 5th January 2021.

The teachers will not be contactable by the See-saw app during this period.

Mrs. Flynn and myself will be on call from **8.00am to 9.00am** only beginning from Saturday 19th until Thursday 24th December for you to report your children's positive cases of COVID 19.

Please contact myself on 07512 532276 then I will pass the information onto Mrs. Flynn who will make contact to the other parents of the children who may need to isolate.

This is a Government request for staff to be on call during this 6 day period, starting from 18th December to support the track and trace system.

Can we take this opportunity to thank all the parents and carers who have supported the school throughout this difficult term and we wish you a restful and enjoyable Christmas break.

Yours faithfully

Ms. V. Grinnell
Acting Head Teacher



Healthy Schools



M – Motivated I – Independent L – Learning F – Forward Thinking O – Outstanding R – Respect D – Determined